



Brussels, 16th November 2018

Dear Parents,

We have the pleasure to invite you to the
Annual General Assembly
of the Parents Association of the European School Brussels I (Uccle + Berkendael).

The meeting will take place
on Thursday, December 6th, 2018 at 8:00 pm
in the pupils' canteen – EEB1
46 avenue du Vert chasseur – 1180 Brussels

Registration is required to enter the school before 4 December at 2 pm
Please click on the **link** in the invitation email received on November 20, 2018

You will find **attached**:

- a PDF copy of this **invitation** to the APEEE Annual General Assembly (GA)
- the **agenda** for the GA
- a **proxy** if you are a class representative that cannot attend but wish to transfer your voting right to another class representative
- a **candidacy template** for those class representatives interested in running for direct election to the APEEE Administrative Board

The accounts 2017-2018 of the APEEE, the activity report 2017-2018, the draft budget 2018-2019, a proposed amendment to the APEEE Statutes and the profiles of the candidates running for direct election to the APEEE Administrative Board will be circulated prior to the meeting.

The General Assembly will include:

- an introduction to and Q&A session with our new school director, Brian Giggins
- a vote on a proposal to modify the APEEE Statutes to include representation for Berkendael families and SWALS (proxies due by 3 December – details below)
- the election of new board members (submit your candidacy by 28 November – details below).

We would remind you that the General Assembly is an important opportunity for all parents to learn more about the activities of the parents association; to engage directly with the school director; as well as to express their views on the APEEE accounts and budget. Only the elected class representatives will be able to formally vote (in person or

by proxy) at the General Assembly and take part in the election of five new APEEE Administrative Board members.

Address by the Director

We are happy to announce that M. Brian Goggins, Director of our school, will speak at the beginning of the General Assembly. He has asked that parents send questions, topics of interest or issues of concern to guide his preparation.

Please inform the APEEE secretariat (info@apeee-bxl1.be) about your proposed topics by noon 3 December 2018 at the latest.

Vote to Modify Statutes and Requirements for Approval

This year we would like to draw your particular attention to an important vote that will take place on a proposed update to our statutes to formally include representatives from the Berkendael site as well as SWALS parents in the APEEE Administrative Board.

For the proposed statutes change, we need a quorum of two-thirds of class representatives to attend (in person or by proxy) and a majority of those must approve in order for the amendment to take effect. An individual class representative can hold up to three proxies in addition to his/her own vote.

Please submit your proxies to the APEEE secretariat (info@apeee-bxl1.be) by 5pm, 5 December 2018 at the latest.

Submit your Candidature for the APEEE Board

If you wish to put forward your candidature for be election to the Board of the APEEE during the General Assembly, you are kindly invited to introduce yourself by means of the candidacy template that you will find in attachment.

Attention: only the parents who have been elected as class representatives can put forward their candidature for Board membership.

Please submit your completed candidacy template to the APEEE secretariat (info@apeee-bxl1.be) by 5pm 28 November 2018 at the latest.

We hope you are there (in person or by proxy)!

Kathryn Máthé
APEEE President