



Internal rules and Information – SWIMMING CESAME – EEB

1. Registrations (from 5 years old)

- Any request for registration will result in a 25€ administration fee. This fee is included in the final price and is due even in case of cancellation during the first two weeks of the course. After this period, **the full amount** of the annual contribution is due, even in case of cancellation.
- Any change of course for personal convenience will generate an administrative fee of 10€.
- Registrations made before September 4 must be paid by this date.
- If payment is not received by September 4, registration will be automatically cancelled.
- You can check the availability of the course through your parent account.
- Registration for a course is only validated once the order is in "Waiting for payment" status in your parent account.
- However, if a course is full, you can put your child on the waiting list by sending an email to natation.cesame@uccleparents.org . If a place becomes available, we will automatically come back to you by phone or email.
- *Registrations can be made on our website <https://services.uccleparents.org/>. A separate swimming module allows pupils from all European Schools in Brussels to register. Please note that only pupils attending the schools in Laeken, Woluwé and Ixelles will not have to pay the APEEE contribution.*

2. Fees

- The membership fee is **annual**
- Single course registration: full fee applies
- Registration for 2 courses: 20% discount on the total amount. For ESB swimmers, additional 10% discount
- Registration for 3 courses: 25% discount on the total amount. For ESB swimmers, additional 10% discount
- In order to benefit from the discount, it is imperative to place a single order including all the requests

3. Course participation (12 to 15 swimmers per group)

- Students without their swimming equipment or ill, who consequently cannot swim are asked not to come to the pool and to go straight home or to remain in their childcare facility (if registered). For the students not complying with this rule, the parents will be contacted and will be asked to pick up their child immediately. Trainers are not able to supervise children who do not join the group.
- Before the beginning of the course, trainers meet students at the main entrance of the swimmingpool (except for ERM Pool)
- If a swimmer is excused from classes for a specific period for medical reasons, it is preferable to notify Cesame

4. Course cancellation

- Trainers will inform swimmers during the previous sessions
- As far as possible an e-mail will be sent to the parents.
- If a session is cancelled on the same day: A trainer will take care of the children and will supervise them until they have all left.

- The days on which the swimming pools are closed are communicated on our website.

5. Transport (Only for Student from EEB1 Uccle) (No return to the school)

- We do not accompany students from their classrooms to the buses. They must therefore be able to get there on their own. Please do not hesitate to give the information to your child's teacher so that he or she can guide your child on the way out of class.
For any information concerning the location or delay of a bus, children should go to the entrance of the Waterloo entrance and contact the transport crew's.
- Pupils must be at least 8 years old to use the buses serving the swimming pools, unless they are accompanied by a big brother/sister and the Cesame office has been informed. We believe that below this age, the child will not be able to deal with the unexpected and does not yet have enough "experience" with the transport services.
- An instructor or a teenager participating in the courses accompanies the children from the bus stop to the entrance of the swimming pools in : **ERM, Longchamp, VUB** (The instructors stay at the swimming pool 15 minutes maximum after the end of the course).
- The number and location of the buses will be communicated approximately one week before the start of the courses on the website under "Cesame – Swimming".
- Students from the European School of Uccle, who are not registered for school transport and want to use this service to go to the pool, must register for transport (by filling in the form available on the Uccle parents website) and pay a fee of 130€ (within the limit of the remaining places).
The acceptance of the registration to the transport service will be made within the limit of the remaining places
- **!! WARNING: There is NO BUS SERVICE on Wednesdays to the VUB swimming pool!!**

6. Level of courses, certificates and tests

- The dates and practical information concerning the tests, passing and progress of the certificates, opening and progress of the registrations for the following year will be communicated by e-mail and on the website <http://www.uccleparents.org/cesame-home/la-natation> during the school year.

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