

Back to school: organisation -Nursery/Primary cycle of EEB1-

A. General information: prevention and safety on site

Access to school

Please, do not forget to apply control measures for yourself and remind them also to your pupils. It is important to wash/disinfect

Social distance and mond masks

Every person over 12 years old who is authorized on site must wear a mond mask at any time (except when the person is eating).

A distance of 1m50 is to be respected on school site for every person over 12 years old.

We kindly ask parents who will be present outside the school gates to strictly respect the recommendations of the Belgian government such as wearing a mond mask outside and keep distance from other adults. When you have brought your child to school or picked him/her up, we kindly ask you to rapidly leave the surroundings of the school in order to guarantee a safe space for everyone.



Hygiene

Teachers will remind pupils to apply control measures. Pupils will be often invited to wash/disinfect their hands.



The hydroalcoholic gel distributors are refilled every day as well as soap distributors in the toilets.

Teachers will open the windows in their classrooms for a 5 minutes-period at least every 20 minutes. We kindly ask you to be sure your child/ren come to school with warm clothes as the aeration of the classrooms will be lower the temperatures.

School cleaning

Classrooms will be cleaned after school once a day. Toilets will be cleaned and disinfected several times during the day.

Meetings/ Events/ School trips

All meetings between teachers and parents will be conducted online (via TEAMS). All events and school trips are canceled.

Absences of pupils

- If you child is absent because of COVID-19; please send an email to the address:

- UCC-COVID19-NOTIFICATION@eursc.eu
- If you are child is absent for any other reason, please send an email to the class teacher.
- For organizational reasons, the secretaries' office for nursery/ primary school will not authorize anticipated exits for the pupils in this period. Parents are kindly be asked to postpone the appointments taken outside school hours.

B. Daily organisation

Arrival at school for the pupils

1. Nursery school

- Arrival by bus :
 - from 7h40
 - the pupils will go directly to FABIOLA building.
 - supervisors will be present at various locations along the paths to guide pupils to the FABIOLA building.
- Arrival with a parent :
 - between 7h50 and 8h15
 - entrance only via the small gate WATERLOO. No entrance will be possible via VERT CHASSEUR gate (except if a pupil from nursery is accompanied by his/her big brother/sister, then the siblings may enter via VERT CHASSEUR).
 - **Only ONE** parent/ responsible for a pupil of M1 et M2 may enter the school premises to accompany the pupil **at the entrance of** Fabiola building. It is mandatory for the accompanying adult to wear a mask and stay outside the Fabiola building.
 - A supervisor will be available to welcome the pupils at the entrance of the FABIOLA building and help them find their classrooms.

2. From P1 to P5

- Arrival by bus :
 - from 7h40
 - pupils from P1 and P2 will go directly to their playground. Pupils from P3, P4 and P5 will go directly to their playground.
 - supervisors will be present at various locations along the paths to guide pupils to the playgrounds.
- Arrival by bike, by car or walking:
 - between 7h50 and 8h10
 - entrance only via the small gate WATERLOO. No entrance will be possible via VERT CHASSEUR gate (except if a pupil from nursery is accompanied by his/her big brother/sister, then the siblings may enter via VERT CHASSEUR).
 - parents from primary school (all levels) are not allowed to enter the school premises.
 - supervisors will be present at various locations along the paths to guide pupils to the playgrounds.



Breaks

The breaks will be organized according to the same schedule and procedures as usual. Please do respect your schedule of surveillances.

Canteen

1. Nursery school

Canteen will run as usual for the pupils with no change in the schedule.

2. Primary school

Canteen will be closed for the pupils. All pupils need to bring a cold meal (access to rooms with microwaves will not be possible).

All pupils will eat in their classrooms with their teachers following the usual schedule.

Gym and swimming classes

Swimming classes are suspended.

Gym classes will take place and additional hygiene measures will be applied by teachers.

OIB/ CESAME child care service

The OIB and CESAME (on Friday) garderies will be run as usual. Should you have questions regarding the organization of garderies, please send an email to the child care services (OIB-GARDERIES-SECRETARIAT@ec.europa.eu or garderie@apeee-bxl1-services.be)

Please note that **extra-curricular activities** (during the lunch break and afterschool) are **cancelled**. Should you have questions regarding the organization of those activities, please send an email to CESAME services: cesame@apeee-bxl1-services.be

Departure of pupils

1. Nursery school

- Departure by bus :
 - The teacher or the class assistant will accompany a group of pupils to the buses according to the usual schedule.
- Departure with a parent :
 - **Monday, Tuesday and Thursday** between **15h30 and 16h05**
 - **Wednesday and Friday** between **12h25 et 12h50**
 - Pupils will be brought to the nursery playground next to the little green gate. Pupils will be watched by their teachers and then by the surveillants.
 - **ONLY one** parent/ responsible for M1 and/or M2 pupils may enter on the school site to pick up a child **in front of the small green gate**.



- Entrance and exit only via the small gate WATERLOO. No entrance will be possible via VERT CHASSEUR gate.
- If you are a parent of a nursery pupil and also have a child in primary school, we kindly ask you to first pick up your child in nursery school exit the school and wait outside for your other child.

2. In P1 and P2

- Departure by bus :
The teacher or the class assistant will accompany a group of pupils to the buses according to the usual schedule.
- Departure with a parent :
 - **Monday, Tuesday and Thursday** between **15h20 and 16h00**
 - **Wednesday** between **12h15 and 13h00**
 - **Friday** between **11h50 and 12h30**
 - As parents may not enter the school site anymore, **room 0.01 will be closed.**
 - The class teacher will accompany his/her group of pupils to **WATERLOO small gate.** Supervisors will make sure that pupils leave school with a parent/responsible.
 - Exit only through WATERLOO small gate. No access will be possible via VERT CHASSEUR.
 - **If you would like your child to be picked up by another parent of the school, please do write this information clearly in the agenda in French or English.**
 - If a pupil is not picked up on time, he/she will wait for his/her parent next to the guards' room at WATERLOO gate.

2. In P3/P4/P5

- Departure by bus :
 - Same schedule as usual
 - Class teacher will accompany his/her group of pupils to the buses.
- Departure with a parent :
 - **Monday, Tuesday, Thursday and Friday** between **15h45 and 16h00**
 - **Wednesday** between **12h30 and 13h00**
 - Exit only through WATERLOO small gate. No access will be possible via VERT CHASSEUR.
 - **If you would like your child to be picked up by another parent of the school, please do write this information clearly in the agenda in French or English.**
 - If a pupil is not picked up on time, he/she will wait for his/her parent next to the guards' room at WATERLOO gate.