

Thursday, 24 June 2021 at 20:00

as an online Video Conference for titular Board Members (meeting invitation sent separately)

MINUTES

ATTENDEES:

Voting Board Members: Nils BEHRNDT (VP Administration, DE Sec), Sara DAGOSTINI (IT Prim), Almudena FUERTES (ES Prim), Brian GRAY (Treasurer, member elected by GA), Marc GUITART (VP Pedagogy, ES Sec), Karin HUNDEBOLL (DK Sec), Julia MADL (DE Prim), Sara MARTELLI (Berkendael, IT), Kathryn MÁTHÉ (President, EN Sec), Pere MOLES PALLEJA (Bureau, member elected by GA), Gundars OSTROVSKIS (Berkendael, LV), Valentina PAPA (Secretary, EN Prim), Sigfrido RAMIREZ PEREZ (ES Sec), Emese SAVOIA-KELETI (HU Sec), Malene SCHATHOLM (DK Prim), Thomas SPOORMANS (FR Sec), Ivan TORRE (IT Sec), Istvan VANYOLOS (HU Prim), Monika VELIKONJA (SWALS)

Voting by Proxy: Noemie BEIGBEDER (Berkendael, FR – by proxy to Bartosz HACKBART), Marek BOBIS (Berkendael, SK – by proxy to Gundars OSTROVSKIS), Julien REICHSTADT (Dep Sec Information, FR Prim - by proxy to Bartosz HACKBART)

Deputy Board Members (non-voting): Kathleen BOULANGER (FR Sec), Simon DERRY (EN Sec), Bartosz HACKBART (Berkendael, FR), Nathalie KALOGERAS (FR Sec), Alba MARINO (ES Berkendael), Silvia MATRICARDI (IT Prim)

Other Participants: Magali BARRAL (CE FR Prim), Samantha CHAITKIN (CE IT Prim), Roberta DIROSA (CE IT Berkendael), Luis HEBRERO RODRIGUEZ (Deputy CE EN Prim), Magdalena KUPYCZYK (Deputy CE PL Prim), Ioana SANDU (Deputy CE FR Sec), Emilie TOURNIER (CE FR Berkendael)

APEEE Secretariat: Selena GRAY, Fiona TAYLOR

Board members can find all supporting documents in the shared folder in One Drive (2020-06-24 APEEE Board Meeting/Supporting Documents)

1. Technical check

Board members and non-voting members who requested to participate successfully join the online zoom meeting.

2. Adoption of the agenda

P.15. Solidarity Funding is moved up to a Point for Decision; Pt. 17. Tour-de-table is postponed to September Board meeting. 4 Points are added to AOB:

- Woluwe proposal for a survey to be circulated to the sections on the future Secretary General.
- Commission calls for better equivalence tables.
- Communication from enrolment board.
- Report on General Assembly of the APEEE Services.

Emese SAVOIA-KELETI proposes to add a point on gender to the September agenda after receiving feedback from parents following discussion on gender toilets. To see if parents are consulted in the context of gender and which direction the school is taking on this issue.

Action: Add agenda points for September Board Meeting: Tour-de-table + gender

The agenda is then adopted by consensus.

3. Confirmation of the minutes of 15 April and 11 May

This was run as a Written Procedure but did not get the quorum to pass as approved. Both minutes are approved by consensus during the meeting.

4. Approval of the minutes of 27 May and follow-up of action points

The Minutes of the Board meeting are approved by consensus. Action points are reviewed:

Point on Agenda	Action Points Board Meeting 27/05/2021
(Board 19/11/20) Pt.13	Handover of class rep info to services/ Medium term: The Bureau, Legal Working Group and Secretariat working on updating the APEEE Data Sharing Agreement, Representative Charter & Vademecum. On hold
(Board 21/01/21) Pt.11	APEEE Secretariat working methods and procedures: Ivan TORRE and Fiona TAYLOR to work on project and report back in March Meeting: Work in progress. Reporting postponed to June Board. Ongoing. To be presented under Pt.11 by Fiona TAYLOR and Ivan TORRE. Closed.
(15/4/21) Pt.7	Legal Working Group proposal to contract legal firm to review APEEE Statutes in line with new legislation: Nils BEHRNDT, Tibor SCHARF and Sigfriedo RAMIREZ PEREZ to oversee contracting of legal firm Racine: working on details of offer with RACINE. Final offer should be signed soon then concrete work will begin. Ongoing. To be presented tonight under Pt. 10 by Nils BEHRNDT. Ongoing
27/5/21 Pt.3	Approval of the minutes of 15 April Board & 11 May Extraordinary Board meeting: APEEE to circulate to Board members by email, for feedback until Sunday 30 May, then send final draft for approval by Written Proposal. Done but quorum not achieved therefore approved by consensus in previous point. Closed
27/5/21 Pt.4	Administrative Meeting Reports : 16, 22, 29 May MiniSAC Meetings on COVID Arrangement: Kathryn MATHE to send the draft commented version of the meeting reports to the Board members (not to be circulated beyond the Board!). Done. Closed
27/5/2021 Pt.5	Pedagogical Meeting Reports – 5 May Sec BYOD/Geogebra meeting: APEEE EdTech Group to discuss rental and servicing scheme with Mr Belien. EdTech Group met and will report under Pt. 16. Closed
27/5/2021 Pt. 8	Secretariat update: Guendalina Cominotti to provide Bureau members and Working Group Coordinators with a functional mailbox Working on it but to check when it will be rolled out. Ongoing

27/5/21 Pt.9	Spring 2021 Call for Projects: S&H and Well-Being WGs to confirm delegates for Award Panel - Marek BOBIS and Sara DAGOSTINI were confirmed. Closed
27/5/21 Pt.10	Extension of APEEE Project Deadlines: APEEE Secretariat to send letters to project managers who have not started projects and propose extension. Done. Closed
27/5/21 Pt.11	Proposal to set up a Task Force on the 'Annual Calendar – School Holidays': Emilie TOURNIER to prepare mailing to be sent out by APEEE to all sections soliciting volunteers from both sites, in order to get 11 members for the TF ensuring representation of all sections and both school sites Done. Emilie TOURNIER to report on the 1st meeting under Pt. 8. Closed
27/5/2021 Pt.12	Proposed APEEE position on 'Secondary Projects & Trips': the Secondary Projects & Trips Position will be put on the website with accompanying documents Done. Put under 'Issues and Positions' on website. Closed
27/5/21 Pt.13	Monika VELIKONJA & Isabel VICENTE CARBAJOSA voted as new delegates to WG on CE Rules of Procedure. APEEE to update delegates lists and website and inform school management. Done Kathryn MATHE to double check if Berkendael can still attend the enlarged group of the Groupe de Suivi. Berkendael Representatives present to remind Henning EHRENSTEIN to ask if Berkendael can attend as Observer. Ongoing
27/5/21 Pt.13b	Bac Day and BBQ for S7 (300 EUR solidarity fund/support from APEEE) Brian GRAY to draft letter confirming support - APEEE to fund 300 EUR Done – bought decorations for pizza celebration. APEEE showed photos at beginning of Board meeting. Closed
27/5/21 Pt.14	20 May CE, CE Rules of Procedure and compliance with the General Rules: WG will circulate proposal for rules of procedure and general rules to whole board and to all CEs and give one week for feedback. Done and some feedback received. Kathryn MATHE will look into four APEEEs meeting on CE. Still to be done. Ongoing
27/5/2021 Pt. 15	End-of-School Year: Next Steps: Meeting to be held with the commission or Secretary-General to discuss compliance There will be a meeting with the Commission 25/06 – to discuss later. Ongoing
27/5/21 Pt.17	COVID Measures: APEEE to put weekly updates (from Santiago CALVO RAMOS) on COVID on the website. Done. Closed
27/5/21 Pt.19	Review and solicitation of APEEE agenda points to June Safety & Hygiene Committee and June Primary CEs – Uccle and Berkendael: 18 May S&H meeting with the school was postponed to June - points solicited previous month will be raised in June. With regards to vaccination of vulnerable teachers, school confirmed that teachers are in Commission programme so will all be vaccinated by first week June and 2nd dose 3 weeks later. S&H delegates can solicit any further points / Board members can write to APEEE Secretariat with any suggestions for the upcoming CEs Had meeting 24/06 and will report under Pt. 6. Closed

AOB	Reimbursement of cancelled school trips & projects: Kathryn MATHE to follow up with the school to get an overview on state of play. Done. Kathryn MATHE wrote to Mr Belien. Hard for APEEE to keep track of what school has done so parents should contact school individually if they still have problems. Closed
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Points for Information

5. Administrative Meetings and Reports

3 June, MiniSAC Meeting on COVID Arrangements: Bartosz HACKBART reports:

- BAC: they looked at the results of the pre BAC exams and the A marks to check whether the new marking scale has affected grades and whether they have dropped as a result. The pass mark is now 5. Overall the pre-bac results were acceptable. There does not seem to be a significant drop in grades. It will be interesting to see the results of the BAC and compare.
- Canteen: will reopen in September if everything is back to normal.
- Administrative Board: will take place on 13 September.

The next mini Sac meeting is on 25 June.

24 June, EEBI Safety and Hygiene Committee Meeting: Julie MADL reports:

- Berkendael: structural groundwork foreseen over summer: preparation extension P3-P5 courtyard and renovation of heating of bâtiment 66. More outdoor covered space requested but not possible before 2024 (lack of budget).
- Uccle: central phone line will be installed to enhance safety. Undertaking changes to the Salle Polyvalente to create a kind of corridor to make a more controlled passageway. Also in case of rain, students who do not need supervision could use that area.
- Uccle: restructuring étude in Breughel Building - to be enlarged with space for computers and BYOD.
- 36 new bike places installed in Berkendael and Uccle – not yet covered.
- Presentation of report on Analysis of traffic situation Uccle and Berkendael. There is no immediate danger except for APEEE Services staff trying to manage buses in Uccle on chaussée de Waterloo, which is unlawful and dangerous and should be monitored by the police. 80% of Uccle students use the school bus. Traffic peaks mainly caused by single car users, not buses. In the long run, they will try to add an extra traffic light so buses can exit the school more easily. Vert Chasseur exit not very safe, perhaps staff should be prevented from leaving/arriving at school during peak hours. With the many cyclists, a cycle lane would be ideal but street too narrow. It was proposed to have security briefings for the students because many do not wear helmets and use e-scooters. In Berkendael, only 44% use school bus.
- Any specific questions regarding toilets can be addressed to Jonathan GUYOT.
- Canteen: there does not seem to be any special preparation (CO2 meters in canteen, general ventilation etc) for the rentrée.

Jonathan GUYOT wants to meetings to 3 parents (Berkendael, Uccle, APEEE Services). Wishes to have one meeting with all and one meeting with representatives of the employees and Direction only. He said they could answer questions all year round but at the meetings only points on safety could be raised. All other questions are not supposed to be asked there.

Kathryn MATHE points out that there is a governance question here. Maybe we can do a better job selecting what could be answered in an email or discussed in small bilateral meetings The fact that they are trying to divide the group and remove stakeholders is worrying. It should be a committee. Not sure we should just accept their proposals at face value.

The next meetings are planned for November, February and May next year.
Points not taken at the meeting and put to CE meeting instead: Uccle: calm room, students eating time...Berkendael: quarantine to be organized better.

Action: Structure of S&H Committee to be discussed within the Bureau

Price Waterhouse Cooper Capacity Audit Update: Kathryn MATHE reports:

The school has received an almost complete report for comment, but it may not be circulated.

Main issues: interesting work but major flaws detected. The report gives a high-level analysis of the spaces in the school and school facilities, then tells whether they are overcrowded or not. They also provided a very detailed and complex excel sheet based on the BE norms, in contrast to the simplified conclusions. Issues identified:

- They emphasised well-being norms too much and did not look at the main priorities like canteen/toilets/operational issues.
- The report is short on clear recommendations and only gives general recommendations such as covering the outdoor playground.
- The biggest problem is that it is not a dynamic capacity report. They do not deal with the issues of the flow of children throughout the day in the stairways and corridors and how the sites cope with these issues.
- Furthermore, they do not address or incorporate the problem of timetabling. How does the site work with the European school curriculum and the different sections and classroom configurations.

The findings are of limited value unless they incorporate a bit more of this dynamic capacity. Berkendael: the report does not take into account the fact that it is a growing site. Nor do they take into consideration the use of the different playgrounds by the different grades. There is not a lot of hope for the final report.

6. Pedagogical Meeting Reports

2 June, Meeting in CE Cost Sharing Resolution: Monika VELIKONJA reports:

This meeting was held to discuss the joint CE resolution prepared by the APEEE on the question of the effects of the current Cost Sharing model on Teacher Quality and Attractiveness of Teaching Posts. At the meeting APEEE Representatives were able to defend the idea of an EEBI CE joint resolution, despite Mr GOGGINS wanting to push the issue to a higher level. The APEEE

made the case that we are the biggest school in the system. The document discussed was a narrowed down version of the original version prepared by the APEEE. Unfortunately there were little or no reactions from teachers. A strategic approach is required. They would like to pass the resolution as this would be a step forward and would still go to the BOG and gather momentum. This needs reflexion: are we happy to have something at all or at some point do we insist that at least some of our initial proposals are included? The next Primary CE meetings will be in September so there is time to reflect on the right approach. Ms VELIKONJA asks anyone interested in this reflexion to contact her directly. Board members express surprise that the reference to the European Pillar of Social Rights was removed from the document by the Direction as well as the lack of response from teachers on this important issue.

Action: Board members who are interested in reflection on the Joint CE Resolution on Cost Sharing to contact Monika VELIKONJA by email, in time before the next Primary CE meetings in September

8 June, Uccle Primary CE Meeting: Samantha CHAITKIN reports:

The school shared an extensive power-point, available in One Drive, highlights presented during the meeting include:

- Overview of online schooling: a successful year in general; the school weathered the need to have part of school online (26 days in total) and took advantage of the situation to develop online projects (e-portfolio, European hours P5; talent show..)
- Disciplinary measures: they have been proposing new explanatory material, which drew comments from parents, including the need to have links to KIVA and positive reinforcement for good behaviour. The management provided statistics on disciplinary incidents during the year (43 formal incidents), how they were linked to stressful times (e.g. when kids were tired, end of week, etc) and how they are tracking KIVA cases separately (13 cases which were signalled and dealt with by KIVA team); these were complex involving victims and perpetrators of bullying.
- Projects: They shared information about on/off-line projects and activities that happened during the year (e.g. book week, math week, Big History, climate action, P5 green spring green school action, Francis Pirotta Arts Competition). Parents asked that the school communicate these events better to parents and it was suggested to include these in the weekly mailings from school.
- It was also interesting to see how well the internal SharePoint were working, which were set up with the aim of harmonisation and experience sharing between different teachers; this has evolved into something they should be proud of and share with rest of school community.
- Projections for 2021-2022 class trips (class transplantée): the usual schedule P1-P3 are on track to be maintained for next year (back to usual). P4 snow class will go to a new venue in France also used by some other European Schools by bus (a contentious issue), this will be re-evaluated for the future depending on how this works out. German and French L2 classes will return to immersion countries respectively but English L2 from Uccle will go to France which is surprising. P5 English L2 from Berkendael will be going to Dublin so this will be raised with the school.

22 June, Berkendael CE Meeting: Emilie TOURNIER reports:

The school management informed the CE about the preparation of the Rentrée and communicated the names of future teachers for Nursery and Primary. The following points were raised:

- Nursery: there will be a new teacher in the English Sections and French classes will be reduced from 5 to 3.
- Teacher allocation: They explained that this new setting was not shared with parents before in order to avoid confusion, as some teachers were only very recently appointed. APEEE members reminded management that parents of some sections wanted more transparency on teacher allocation and recruitment. Lack of information eroded community good will and also led to a bad coordination of the book list as teachers did not want to take responsibility to share book lists before the official announcement. This needs better preparation next year.
- Classrooms: the Nursery class will be moved from the basement of the A building (replaced by L2 EN classrooms) to the ground floor where there are adequate toilets. P3-P5 will be in the B building. Some pupils will be moved to the B building closer to the infirmary for medical reasons.
- From September the L1 FR and L1 EN teachers will no longer wear two hats, where before they were responsible for own class as well as the L2 class. 3 new L2 French teachers and 1 new L2 English teacher (who will also be Support Coordinator) were recruited.
- Enrichment for higher level students will be organised for P3-P5.
- Changes in schedule: the main one being that the P4 and P5 classes will no longer have grouped L2 periods alternatively on Monday and Tuesday (1.5 hour); P4 and P5 will now be 45 minutes every day.
- The New Coordinator for KIVA, Ms. EHRENHAUSER (DE teacher) presented activities and teams. Parents would like to be informed regularly about KIVA activities especially with the increase in problematic behaviour in Berkendael classes and courtyard.
- School trips 2021 as covered in previous point. L2 English P5 trip to Dublin, Ireland planned for May 2022. Price projected is 700 EUR.
- Cost sharing doc (as covered in previous point).
- There was a request by parents for a more balanced gender approach in the pedagogy with the offer of an APEEE reflection group, but school management considered the issue too sensitive and prefer to treat the issue internally for now.
- Under AOB they discussed the courtyard of the B building playground and renovation proposal presented by school: some trees will be planted soon and a perimeter setup with picnic zone with table and benches.
- Parent representatives suggested that parents, teachers or staff who have received APEEE funding present their project during CE and school management agreed.
- Parent representatives asked to anticipate next meetings during next quarter: end September and in November instead of December. School will discuss.

Kathryn MATHE notes that one can sense how much Berkendael is growing (shift in classrooms, population and teacher arrangements). She suggests to consider asking the pedagogical group to take up the discussion on gender.

Bartosz HACKBART reports briefly on the Survey for parents that was run at Berkendael soliciting feedback on how the quarantine went and how it could be improved. This was shared with

the school. Many parents felt a lack of empathy and that sometimes counterproductive, improvised solutions were found. More thinking should be put into this.

Action: Berkendael to discuss their call for a more balanced approach to gender within the Pedagogical WG

Secondary CE Update: Kathryn MATHE reports on Appeal Letter uploaded to OneDrive:

During the last Secondary CE meeting several basic administrative rules were broken, and in the end there was not time to take any parent agenda points. This was extremely worrying as these meetings only happen once every 3 months. There were also problems regarding the mandates of WGs we took part in and in the way final deliverables were discussed with no clear procedure for approval.

The APEEE formally asked school to organise another meeting following the procedure laid out in the General Rules (1/4 of the members). The school did not agree and eventually said instead that they would invite a smaller group of people and treat only some of the issues. APEEE appealed this decision to the Central Office. The Appeal Letter is the result of impressive work by the legal group and Isabel VICENTE CARBAJOSA.

The worry was about starting a precedent where the school are not required to take parent points at all, meaning the meetings are no longer participatory but just a series of announcements, with no real stakeholder consultation. There is a real need to appeal as this is against the spirit and the rules of European Schools. Eventually, the APEEE received a reply from the Director agreeing to call another Secondary CE next week. He should approve the same agenda as this was already approved.

7. End-of-year schedule follow up

Two letters were sent on 14/3/21 to Gertrud INGESTADT (DG of DGHR & Security) and Giancarlo MARCHEGGIANO (Secretary General of European Schools). We received replies from both.

The reply from Giancarlo MARCHEGGIANO is in support of the Directors decision on the end of year schedule arguing that the Directors can make discretionary decisions especially in these exceptional and extraordinary times, that Class Councils were sufficient reason to change the school schedule, and that half days can be counted as full days.

The reply from Gertrud INGESTADT, supports of the parents' position and also expresses concern about the legality of the decisions. There is also a letter from the Parliamentary CULT Committee in support of the parents' position. So we have the Institutions on one side of this issue and the school system on the other.

Next steps: a meeting is planned on 26/5 between the four Brussels APEEE Presidents and the Commission DGHR School Unit to discuss compliance including the end-of-year schedule and other issues such as the Admin Board, CE meetings and Stakeholders governance in general. We hope that the Commission is willing to engage on these issues.

8. "Annual Calendar – School Holidays" Task Force meeting report

Emilie TOURNIER reports that the Task Force had its first meeting on 21 June with 11 delegates representing the different sections in both sites (although no Polish representative was found). She reports on the state-of-play and objectives of the Task Force. The aim is to review the criteria used to set up the school holidays and to further assess the impact of changes proposed in the FWB reform.

Most sections had no great interest in modification of the European School holiday calendar.

- Many sections highlighted the importance of aligning the calendar with the European Commission calendar and the European Parliament sessions.
- Some raised concerns about the proposed Belgian system (7 weeks school + 2 weeks hols) and the concern for the 2-weeks of childcare that would require.
- The Spanish section insisted that the 6th January remain a holiday.
- The Spanish, Hungarian, Italian and Slovakian sections insisted that Easter holidays remain around Easter dates (the new Belgian rules have the spring holidays now in May).
- The Italian section underlined the importance of carnival as a moment for family reunification.
- In contrast, some expressed concern about the availability of stages for families with children in the two different school systems but some sections said that Belgian entities would organize these to adapt with European School demand.

Ms TOURNIER concluded that while the discussion cannot evolve much at this level, quite relevant questions were asked including:

- if we have any indication of whether the European Schools will take Belgian developments into account;
- if changes and their impact on us will be evaluated;
- whether they are compatible with the 180 days rule and if this rule will be respected.

The proposed follow up therefore is to make sure school directors are informed of these concerns and to confirm whether there is any reflection at their level. Kathryn MATHE explains that although there is some leeway within general rules (for example where different holidays are placed each year), this is negotiated in the admin boards and anything that would require a change in the general rules would have to go to a higher level.

The next school calendar will be considered at the admin Board of 13 September with the proposal of a first draft in October. After discussion amongst the Board the conclusion is to close it for now and consider any specific requests in a future Board meeting.

9. S7 and Baccalaureate Update: Baccalaureate Exams; INTERPARENTS Baccalaureate Support System; S7 events and proclamation

Kathryn MATHE reports:

- The BAC exams were held in the first 2 weeks of June and some results are promising.
- INTERPARENTS ran a BAC support system (collating parents' and students' complaints): quite a few concerns were raised about Math 3, Math 5 and Chemistry. The big concerns were not the New Marking System per se but that the competence-based approach led to a change in the style and approach of exams (questions were more difficult and there were more critical thinking questions). Students, especially in Math 3, were shocked and there were over 200 complaints.



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- Teachers have to teach the competence-based approach and students need to be more prepared for it. The approach should already be reflected in the B tests and Pre-Bac so that students do not experience it in the BAC for the first time.
- Other complaints were about machine-made or sloppy translations and exam paper layout.
- Ms MATHE insists that S6 students need to be better informed to print out the syllabus and not just depend on what is taught by the teachers (any legal recourse is based on the syllabus and not what teachers have managed to teach during the year. Students should also not depend on past exams).

On events and proclamation: the S7 evening went ahead and was subsidized by APEEE (300 EUR covering decorations and supplies for the pizza party). There were many concerns from parents when it became clear that parents could not attend the proclamation in person (it was streamed instead); Ixelles and Laeken had found ways to include them. S7 parents wrote a letter with the support from the APEEE but received a negative reply. Parents remain disappointed with how school communicated around S7 events.

Action: APEEE Pedagogical Group to inform S6 parents in September to print out syllabus and make sure their children know to cover this syllabus before exams.

10. Legal Working Group Update: Statutes

NILS BEHRNDT confirms they are moving ahead with the RACINE offer, the quote will cover the address of two key issues: ensuring the Statutes are in line with amended Belgian rules and clarify the relationship with the APEEE Services. Any further issues will incur additional costs. The working language would be in French, any translation would incur further costs and is better to avoid. If the statutes have to be updated and published there would be need for a notary (2500-3500 EUR), but these are already anticipated costs. They are about to sign the final formal offer but work will not begin before the summer break. He appeals for more volunteers as he is very busy.

Action: Pere MOLES PALLEJA to check if the notary is compulsory.

11. Secretariat Working Methods and Procedures

Ivan TORRE and Fiona TAYLOR present. The Secretariat has produced an APEEE Secretariat Guidelines booklet describing in detail the procedures to follow for a number of its periodic organisational tasks such as Board meetings, Calls for Project Funding, Class Representatives elections, Association Legal requirements such as Moniteur Belge, financial transactions, HR, etc. These guidelines will be updated as necessary and will be a useful tool for any newcomers and future staff joining the Secretariat.

The Secretariat Guidelines is a useful working tool for the APEEE Seretariat but also for board members to give transparency on how it works. Board members are invited to read the booklet and feel free to send any suggestions.

Points for Decision

12. Spring 2021 Call for Projects: projects proposed for funding by the Awards Panel

Gundars OSTROVSKIS presents: there is 7000 EUR total funding available. The Award Panel made recommendations based on the opinions of the Working Groups and the financial advisor. The Panel's recommendations are not binding but informative. The Panel faced an issue in that the School did not send any representatives from the Administration so there was no one to answer questions about possible school financing of some projects.

- 19 project proposals were received for a total of 19000 EUR. The maximum budget was 1500 EUR per project.
- 10 projects were proposed out of the 19 for a total of 6200 EUR.

The Board approves the recommendations of the Award Panel by consensus.

Action: Secretariat to bring potential allergy issues to the attention of Project Coordinator of gardening project Berkendael

13. Proposal to set up expert Task Force to review and adapt the EEBI APEEE Financial procedure to award funding on school-related projects

After two years of semi-annual calls for projects, issues have been raised about the potential conflict of interest as some members of the Panel are related to some of the projects. Such members are asked to abstain from intervening when their projects are being discussed and the Panel has always succeeded in reaching decisions by consensus. The Award Panel membership and conflict of interest are examples of two points that could be addressed and discussed. The idea is to set up a small task force and discuss these issues and see if it is desirable to have changes to procedures, before the next autumn call.

The Board approves the creation of an expert Task Force by consensus

Action: Gundars OSTROVSKIS will be in charge with the legal Working Group to prepare a proposal before the next funding call in the Autumn

14. Proposal to extend the mandate of the Snow Classes Working Group to include all Classes Transplantées

Istvan VANYOLOS proposes to extend the mandate of the Snow Classes Working Group as it seems there is enough interest to continue discussion on other primary classes transplantées . The group would represent views of parents and represent APEEE in school meetings (5 or 6 parents from both sites, internal methods to be defined later).

The WG for Snow Classes was a good start and there was a good discussion on approach. It has been productive to have a WG with members who have previous experience and the fact that Mr VERGEZ initiated a discussion with the APEEE on the other Classes Transplantées proves we can work with the school in positive and constructive way.

There is consensus to extend the mandate to include all Classes Transplantées for next year

Action: Istvan VANYOLOS to write to all members of the original Snow Class WG to check if interested in continuing work in newly-mandated Classes Transplantées WG over the next school year.

15. Solidarity funding in cases of financial hardship

Point 15 is changed to a decision point as there is a proposal to create a Solidarity Funding Working Group.

Brian GRAY informs that some parents have raised concern about the amount of money they need to spend to keep their children in school. Category 3 school parents have difficulties to pay school fees/transport/school trips/textbooks. The aim of the WG would be to find ways of helping them.

Issues to consider:

- Those who cannot pay school fees may ask the school for a reduction in fees.
- The school also has a solidarity budget line to help with school trips, especially the ski trip.
- APEEE Services are now proposing to increase the cost of transport, with the project of electrifying the bus fleet. A survey to parents indicated that many parents would not be able to pay an increase in the cost of transport.
- In 2020, the APEEE also had a scheme to help poorer parents buy a laptop, over a one year period or to take laptops on loan.

The suggestion is to set up a group to see what has been done in the past, what is done elsewhere and what is possible before the adoption of the next budget (November/December). Laeken has some experience with a solidarity fund so we could also consult them.

Karin HUNDEBOLL cautions about the value added if the school already has a solidarity fund and a reluctance to use APEEE funds to sponsor Services as we are 2 different Associations and not the same structure as other APEEEs. We must use caution when using parents money. Kathryn MATHE agrees that these are not sums of money feasible for APEEE. The school has a heavy procedure but this ensures objectivity.

The Board approves the creation of a Solidarity Funding Working Group by Consensus, to report to the Board at the October meeting in advance of budget. Participants: Pere MOLES PALLEJA, Brian GRAY and Gundars OSTROVSKIS.

Action: Volunteers to contact APEEE Secretariat or Brian GRAY if interested in joining Solidarity WG. Pere MOLES PALLEJA to ask for mandate from APEEE Services so that members of WG who are members in both Boards can formally represent both Associations. The Solidarity Fund WG to report back to the Board in October.

Points for Discussion

16. BYOD: update on suppliers, programme, policies and Geogebra roll out

Thomas SPOORMANS presents a report on the results from the INTERPARENTS Survey (sent to all Secondary parents) on the roll out of Geogebra and BYOD policy in the different schools,. Overall 1300 replies were received (215 from EEB1 parents; 50 from S5 parents, who were particularly encouraged to participate as the S5 level will be pioneering the roll out of Geogebra and have received the message to buy a device already).

- In Uccle Geogebra is starting to be used in some classes but not all and not yet used in tests. According to BOG decisions, S6 will need to use it in B tests a year from now so there is a real concern that it is not yet used in test mode, as this can create surprises and have implications. There is not a lot of training provided in school and there are some technical problems. Classes still use the calculator in tests this year.
- Regarding the BYOD policy, the overall majority of Uccle respondents do not know of any policy from the school, which is understandable as we have not seen any document yet. WIFI is available. There are some sockets in school although school has said formally that these are not for recharging PCs. There are no spare devices or helpdesk.

In general parents are puzzled by both issues. Some are even opposed, even if the decision is taken by BOG. Many questions need to be answered and school has not been proactive, even sending out contradictory messages. It is something we would like to clarify as soon as possible with the school, especially for current S5 who will be S6 next year as they are supposed to use this for a series of tests.

There was also another Survey sent by the Secretary General directly to students but he did not see results. Kathryn MATHE explains that they were looking to see what tools people already had to see if the new version of Geogebra is compliant.

He takes the Board through a report on 2 meetings held with school management about the BYOD Policy and Provisions:

- First meeting 5 May with the Director and school administration where they discussed a rental scheme and raised questions that parents had on Geogebra and BYOD Policy.
- Second meeting 16 June with school and Rental Company offering rental, rent-to-own, and sales of laptops to parents. (They are already used in WOLUWE). Another meeting planned for next week.

If we want to make this scheme known and set specification for the laptops, this needs to be done quickly as the company would need orders by 10 July in order to deliver devices by September. One option is to focus on current S5/future S6 level to ensure pupils can use the rental scheme in time.

Kathryn MATHE concludes this service seems quite interesting as they would have replacement machines and servicing. These are specific laptops which are more robust and made for a school environment. This would be an option not obligation. The company said the school is not yet ready but needs to implement: 1) infrastructure (WIFI, sockets, etc.), 2) teacher training and proper pedagogical planning and finally 3) a good legal framework. This echoes the APEEE's position. Eventually, the Director of Finance and Administration, Mr BELIEN proposed to pilot with S6 students.

Gundars OSTROVSKIS adds that as BYOD is a Policy adopted by BOG it is difficult to avoid. However, looking at survey results, 50% say they don't have the devices. This is outsourcing of teaching materials to parents. And after discussing solidarity funds, we are now talking laptops. Thomas SPOORMANS agrees but reiterates that the main problem lies with the implementation of the policies by the school, as the decision by the BOG has been taken. He concludes that in

the meeting they will push for the pilot scheme for S5 and S6 so they can start using Geogebra in the beginning of next year. The biggest fear is to wait too long and get to an exam situation unprepared.

17. Tour-de-table: sections' experiences in reaching out to parents – what's effective in your section? what issues still remain? Postponed until September.

18. Review of APEEE agenda points 25 June SAC

Kathryn MATHE informs that the meeting is going to be a mini SAC meeting, with no agenda, against expectations of a full SAC meeting. The meeting should treat the proposed 2021-2022 annual pedagogical school plan (APSP) but very little information and only a small extract of the document were sent. The Bureau is debating whether they will attend the meeting at all in these conditions and if so they would suggest that we give a written opinion on the plan.

Monika VELIKONJA gives an overview of the annual planning process and the currently proposed APSP.

General points:

- There is a whole school inspection in four year cycles which provides feedback and recommendations. In EEB1, the inspection was done in 2018 with a follow-up report in 2020. The report was kept restricted with only the main conclusions shared. In other schools, the whole report was made public.
- The multi annual school plan should outline a 3-4 year vision.. Our school had a multi annual school plan but it ended in 2020. We are now in 2021 and we still do not know what will be prepared, if anything. Annual Register of Pedagogical risks which gives an overview of identified pedagogical risks and should have a plan of action to address the risks.

Annual Pedagogical School Plan: contains common general priorities coming from the system level and school specific priorities. What is missing is the assessment of progress and whether the previous objectives are attained. APEEE have asked for SMART indicators for years.

Suggestions that could be raised at the meeting to be included (again) in the school specific priorities/objectives:

- To improve well-being, mental health. Long overdue child protection policies etc.
- To strengthen project-based and inter-disciplinary work (projects and trips Working Group).
- The issue of overcrowding and effective use of school space and time.
- Support for recruitment and retention of teachers
- Green Group (solar panels etc)
- To strengthen community building between Uccle and Berkendael.

Pere MOLES PALLEJA suggests to add two more points 1) to analyse and address the pedagogical and mental impact of covid on the students and 2) to create links between Berkendael sections (Slovak, Greek, Latvian) that will have to go to another school in the Secondary and Ixelles and Woluwe, so they can feel part of a community with the secondary schools before moving on there.

Action: Bureau to present APEEE's initial opinions on the Annual Plan objectives in miniSAC and to submit more detailed written feedback early next week.

Written Points for Information

19. Secretariat Update: Document uploaded;

AOB

Woluwe proposal for a survey on the future Secretary General (election August) to be circulated to the sections in order to enhance our participatory democracy (for parents to vote on values and priorities expected of the new Secretary General): Kathryn MATHE explains this is a joint initiative from the 4 APEEEs.

Action: Kathryn MATHE to circulate Survey on future Secretary General to section representatives on 25 June

Commission call for better equivalence tables and for Denmark and Germany to redefine their equivalence tables, in line with the convention. Kathryn MATHE refers briefly to a press release by the Commission, supporting the DK and German parents call as above. This is a result of a lot of lobbying by INTERPARENTS, formal meetings and parents.

Communication from enrolment board: Kathryn MATHE reports on CEA meeting of today. A fire caused delays in EVERE with building repairs due to finish 30 August and school opens 1 September, but the inside will still need to be done. Negotiating with building contractor to get security going at same time at least to open part of school for 300 students. Plan B is to look for a temporary site for this temporary site ...

Report on General Assembly of the APEEE Services: Board members discuss and wonder when we can expect to receive the outcome of the APEEE Services General Assembly, with a few expressing that they would like the outcome to be formalised and put in minutes. Pere MOLES PALLEJA reports that the vote for the modifications of the Statutes did not pass as they did not get the 2/3 majority vote. There was some discussion to have a Working Group to work on the Statutes but this was not accepted at the meeting. Ivan TORRE reminds them that the President and the Director of APEEE Services were going to double check the vote and give formal official results in writing.

Action: Pere MOLES PALLEJA will ask for official results of the vote from APEEE Services.

Point on Agenda	Action Points Board Meeting
(Board 19/11/20) Pt.13	Handover of class rep info to services/ Medium term: The Bureau, Legal Working Group and Secretariat working on updating the APEEE Data Sharing Agreement, Representative Charter & Vademecum. On hold
(15/4/21) Pt.7	Legal Working Group proposal to contract legal firm to review APEEE Statutes in line with new legislation: Nils BEHRNDT, Tibor SCHARF, Sigfrido RAMIREZ PEREZ to oversee contracting of legal firm Racine: Final offer checked and hope to start work with RACINE after during summer break. Nils BEHRNDT

	solicits volunteers and asks Board members to contact him if interested in helping with this file. Ongoing
27/5/2021 Pt. 8	Secretariat update: Guendalina COMINOTTI to provide Bureau members and Working Group Coordinators with a functional mailbox. Ongoing
27/5/21 Pt.13	Monika VELIKONJA & Isabel VICENTE CARBAJOSA voted as new delegates to WG on CE Rules of Procedure: status of Berkendael in Brussels Steering Group: Henning EHRENSTEIN to ask if a Berkendael delegate can attend SCB as Observer. Ongoing
27/5/21 Pt.14	20 May CE, CE Rules of Procedure and compliance with the General Rules: Kathryn MATHE has not yet looked into four APEEEs meeting on CE; this is still planned. Ongoing.
27/5/2021 Pt. 15	End-of-School Year: Next Steps: Meeting to be held with the commission or Secretary-General to discuss compliance: Meeting with the Commission will be held 25/06. Ongoing
24/6/21 Pt. 2	Adoption of Agenda: Add agenda points for September Board Meeting: Tour-de-table + gender
24/6/21 Pt. 5	Administrative Meetings and Reports: 24 June, EEB1 S&H Committee Meeting: Structure of the S&H Committee to be discussed within the Bureau
24/6/21 Pt. 6	Pedagogical Meeting Reports: 2 June, Meeting in CE Cost-sharing Resolution: Board members who are interested in reflection on the Joint CE Resolution on Cost Sharing to contact Monika VELIKONJA by email, in time before the next Primary CE meetings in September 22 June, Berkendael Meeting: Berkendael to discuss their call for a more balanced approach to gender within Pedagogical WG
24/6/21 Pt.9	S7 and Baccalaureate Update: APEEE Pedagogical Group to inform S6 parents in September to print out syllabus and make sure their children know to cover this syllabus before exams
24/6/21 Pt. 10	Legal Working Group Update: Pere MOLES PALLEJA to check if the notary is compulsory.
24/6/21 Pt.12	Spring 2021 Call for Projects: APEEE Secretariat to bring potential allergy issues to the attention of Project Coordinator of gardening project Berkendael
24/6/21 Pt. 13	Proposal to set up expert Task Force: Gundars OSTROVSKIS will be in charge with the legal Working Group to prepare a proposal before the next funding call in the Autumn.
24/6/21 Pt. 14	Mandate for Transplantée WG: Istvan VANYOLOS to write to all members of the original Snow Class WG to check if interested in continuing work in newly mandated Classes Transplantées WG over the next school year.
24/6/21 Pt. 15	Solidarity funding in cases of financial hardship: Volunteers to contact APEEE Secretariat or Brian GRAY if interested in joining Solidarity WG. Pere MOLES PALLEJA to ask for mandate from APEEE Services so that members of WG who are members in both Boards can formally represent both Associations. The Solidarity Fund WG to report back to the Board in October.
24/6/21 Pt.18	Review of APEEE agenda points 25 June SAC: preparation for miniSAC on the Annual Pedagogical School Plan. Bureau to present APEEE's initial opinions



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	on the Annual Plan objectives in miniSAC and to submit more detailed written feedback early next week.
24/6/21 AOB	Woluwe survey on future Secretary General: Kathryn MATHE to circulate survey on future Secretary General to section representatives on 25 June Report on General Assembly of the APEEE Services: Pere MOLES PALLEJA will ask for official results of the vote from APEEE Services.