

Brussels, 14 December 2021

MINUTES OF APEEE BOARD MEETING 18 NOVEMBER 2021

ATTENDEES

Voting Board Members:

Nils BEHRNDT (VP Administration, DE Sec), Noemie BEIGBEDER (Berkendael, FR) Marek BOBIS (Berkendael, SK), Sara DAGOSTINI (IT Prim), Henning EHRENSTEIN (Berkendael, DE), Almudena FUERTES (ES Prim), Brian GRAY (Treasurer, member elected by GA), Marc GUITART (VP Pedagogy, member elected by GA), Karin HUNDEBØLL (DK Sec), Julia MADL (DE Prim), Sara MARTELLI (Berkendael, IT), Kathryn MÁTHÉ (President, EN Sec), Pere MOLES PALLEJA (Bureau, member elected by GA), Gundars OSTROVSKIS (Berkendael, LV), Valentina PAPA (Secretary, EN Prim), Julien REICHSTADT (Dep Sec Information, FR Prim), Emese SAVOIA-KELETI (HU Sec), Malene SCHATHOLM (DK Prim), Thomas SPOORMANS (FR Sec), Istvan VANYOLOS (HU Prim), Monika VELIKONJA (SWALS)

Voting by Proxy:

None

Deputy Board Members (non-voting):

Bartosz HACKBART (Berkendael, FR), Nathalie KALOGERAS (FR Sec), Alba MARINO (Berkendael, ES), Silvia MATRICARDI (IT Prim)

Other Participants:

Magali BARRAL (CE FR Prim), Santiago CALVO RAMOS (standing observer), Delphine HÉBERT (guest), Luis HEBRERO (Deputy CE EN Prim), Magdalena KUPCZYK (Deputy CE PL Prim), Veronica ORTIZ (CE FR Sec), Ioana SANDU (Deputy CE FR Sec), Ivo SCHMIDT (guest), Marialuisa TAMBORRA (Deputy CE FR Sec), Emilie TOURNIER (Berkendael, CE FR), Julia TYMOWSKA (guest)

APEEE Secretariat:

Guendalina COMINOTTI

Board members can find all supporting documents in the shared folder in One Drive
(2021-11-01 APEEE Board Meeting/Supporting Documents)



1. Technical check

2. Adoption of the agenda

There is a request to discuss Point 13b before 22.30. The agenda is approved by consensus including the request.

3. Approval of the minutes of 14 October and follow-up of action points

Minutes to be provided by email for comments and then adopted via a written procedure.

ACTION: The Secretariat to provide October minutes for comments and then approve by written procedure.

POINTS FOR INFORMATION

4. Administrative Meetings and Reports

- **18 October, Four EEB APEEE-School Security Agreement Meeting**

President Kathryn MATHE reports on the latest meeting on the School Security Agreement. The presidents of the 4 APEEEs and APEEE Services were present at the meeting. She presents the APEEEs' priorities and reports that the APEEEs are submitting input on the draft agreement to the Central Office.

- **18 October, Price-Waterhouse-Cooper Report Post-Meeting**

President Kathryn MATHE reports that the results of the Price-Waterhouse-Cooper capacity reports on the four Brussels European Schools will come up at the upcoming Steering Committee Brussels (SCB). She explains that one of the APEEEs' comment is that the study does not take into account the pedagogical dynamic and organisation of our school, including the schedule and free periods, when there is a lack of places for kids to be.

Regarding the SCB, currently only two APEEE reps from the four schools may participate; at the moment they allow the other two delegates as observers but they cannot speak during the meeting. The other documents for discussion at the SCB will be discussed under agenda point 15.

- **25 October, Central Enrolment Authority (CEA) Meeting (see below)**

Bartosz HACKBART, CEA delegate, explains that during the CEA meeting there was not really a discussion or a follow-up on the topics discussed at the last CEA meeting. It was confirmed that the connection between Uccle and Berkendael will still function as it did last year, and it was also confirmed that the new enrolment will take place online. There will be a possibility for voluntary transfer from Evere to Berkendael and from Berkendael to Evere. He also informs the Board that EEBII APEEE took the position to reject the Enrolment Policy as proposed, stating that their school is too overcrowded. They suggested that either we get another school/site from the Belgian authorities or we should consider enrolment restrictions. Uccle has the same problem of overcrowding.

A short discussion followed the presentation. Some proposed to write a letter to the Board of Governors, stating that the situation is urgent and worrisome also in Uccle. There was no decision taken, but the CEA delegates took note and will support similar initiatives.

- **25/28 October, Berkendael Class Representative / Berkendael Working Group Meetings**

VP Berkendael Henning EHRENSTEIN reports on the meeting of the class representatives in Berkendael. Each of the eight sections appointed members of the Berkendael Working Group



and CE representatives. The Berkendael Working Group met to organise an additional meeting to select members and deputies to the APEEE Board for a two-year term; four posts were open this year.

The meeting took place on Tuesday, 16 November and four new Board members with deputies were nominated; all serve as section representatives or deputies in the Berkendael Working Group.

- **9 November, Uccle Class Representative Meeting**

President Kathryn MATHE reports on the election of Uccle section representatives to the CA and CE. A meeting was held on Tuesday, 9 November where sections appointed their representatives. She informed that the meeting went well, but that unfortunately not all sections sent in the results, so there are still a few names missing. A meeting of a Uccle nursery representatives for the selection of the MAT Primary CE delegate has not yet been organised.

ACTION: The Secretariat to organise a meeting of the Uccle nursery representatives.

5. Pedagogical Meeting Reports

- **21 October, Berkendael Primary CE Meeting**

Noémie BEIGBEDER, APEEE CE delegate in Berkendael, reports on the CE Berkendael Primary. She says that unfortunately it was a rough start, as the director kicked some of the parent representatives out of the meeting, arguing that there were too many people. She has also discovered that teachers' representatives are appointed by the school and they are not able to prepare for the meeting in advance as invitations are received late.

One of the points stressed by parents in the meeting was to ensure pedagogical continuity to quarantined students. Teachers do not want to offer online lessons while having the rest of the class in situ. Parents were given the excuse of data protection, which seems to be unfounded. Another concern raised was the lack of communication. The WG in Berkendael will look more into this as well.

- **26 October, Uccle Primary CE Meeting**

VP Pedagogy Marc GUITART reports on the CE meeting for Primary. The main points raised by parents were: pedagogical continuity for quarantined pupils; L2 trips; the resolution on locally hired teachers; late arrival of teachers & handover; the possibility of information session with parents on KiVA and education support; the systematic offer of L2 rattrapage; the continuation of the training for teams; and a better approach to snack time organisation to better respect hygiene.

The school gave an extensive presentation. On the issue of the L2 trip for EN to France, parents expressed their concerns about this choice, in particular taking into account that Berkendael had organised a trip to Ireland. The school answered that administratively it is very complicated to bring such a big number of pupils as we have in Uccle to Ireland, unlike the numbers of Berkendael. With regard to pedagogical continuity for quarantined students, the school was open to harmonisation of approach, but they want to find the right balance with teachers' autonomy. The school also informed parents about the project on emotional intelligence as well as other projects.

Monika VELIKONJA, reports on the successful vote for the resolution on locally recruited teachers proposed by APEEE. It was an important step towards an expanded role for the CEs. The President Kathryn MATHE adds that it was the first time that a CE had adopted a resolution within memory so she thanked Monika VELIKONJA for this successful initiative. The next step is



to have the resolution voted in the CEs Secondary and Berkendael.

- **11 November, EEB Secondary CE Parent Representative Meeting**

President Kathryn MATHE reports that a meeting among the parent Secondary CE representatives from all four Brussels schools was held on 11 November in order to share knowledge, views and best practices from the different schools on the CE meetings. She says that it was interesting to see the differences among the schools. Ixelles and Laeken are more or less content with how they work. Woluwe shares many concerns with Uccle about communication, the organisation of the meetings and the relationship with the management. During the meeting, they managed to identify three main lines to take: 1. to share information on different issues and set up common shared online space for meeting documents; 2. improve CE governance and practice; 3. organise and rationalise inputs into the annual and multiannual pedagogical plans.

6. Legal Working Group: update on statutes

President Kathryn MATHE updates the Board on the latest development on the update of the Statutes. The negotiations have started with the EY law firm, but that as part of the reform of the statutes, we also asked EY to clarify the relationship between the two organisations of APEEE and APEEE Services in terms of control and liability.

7. INTERPARENTS: 9-10 November Budget Committee

Pere MOLES PALLEJA, INTERPARENTS (IP) President and EEBI IP delegate, reports on the Budget Committee meeting that took place on 9-10 November. There was a discussion on the canteens, on whether these should be provided by the school or by the parents' associations; discussions are still ongoing. There was also a discussion on cost sharing and how to better address the budget and burden sharing issues without working against the quality of teaching. INTERPARENTS suggested that the Cost Sharing Agreement allows us to separate the Member State which sends the teachers from the Member State funds the post. Possibly the Commission could contribute, but separately to the system. At the same time, it would be essential to improve the conditions for locally hired teachers. Mr BECKMANN, while responding positively to the concerns expressed by parents, also brought up again the relocation of sections in Brussels between different sites as a means of creating efficiencies. It was in the concluding remarks and there was no further discussion on this point.

8. EP CULT Committee Report: Visionary Analytics project

President Kathryn MATHE reports that the EP CULT committee has commissioned a study on the European Schools, entitled "The system of European Schools: state of play, challenges, and perspectives". They are working with an external organisation called Visionary Analytics. The report will come out in February 2022. The President encourages Board members to spread the word about the survey and to take the survey. The APEEE will also send a reminder to parents. It is suggested to also include background documents and agreed that the APEEE can provide the documents produced by the Brussels APEEEs and INTERPARENTS as a follow-up to the CULT Committee presentation.

ACTION: The Secretariat will send a reminder about the Visionary Analytics survey, including background documents.

9. BYOD: Update on Rent Company Device Rental Framework

President Kathryn MATHE updates Board members on the work on the BYOD policy. The school and the APEEE have finally concluded discussions with the Rent Company. Both will have information up in the website, including the possibility to rent computers for pupils. The President



showed the new webshop created for EEBI students. Several members welcomed the initiative, while others asked for clarification on the duration of the lease proposed or on the availability of the devices proposed. The President said that all necessary information will shortly become available to all parents. The proposal is not an obligation for parents, it is just an option.

ACTION: APEEE PedGroup EdTech Group and the school management to create a webpage and communicate to parents about the Rent Company offer.

10. Secretariat Update: Memberships Payments, Staffing, Xmas Party

President Kathryn MATHE reports on the membership payments. We only have 14 people left, after the blocking of the services for those who did not pay the APEEE fee but used the services. There are still about 100 people who don't use the services and did not pay the APEEE fee. Even if paying APEEE fee is not obligatory, as an APEEE we are still bound to represent all parents. Nevertheless, those who do not pay will not receive APEEE direct communications.

As one staff is on sick leave and Fiona has finished today, the President asks understanding from the Board. For the next Board meeting in December, she would like to have a Xmas party and she asked for volunteers to help organise it. Pere MOLES PALLEJA, Malene SCHATHOLM, Marialuisa TAMBORRA and Almudena FUERTES volunteer to be a Xmas Party Committee.

ACTION: Xmas Party Committee will plan the Xmas party and work with the Secretariat to organise it.

POINTS FOR DECISION

11. 2022-2023 School Calendar proposed in the Administrative Board

President Kathryn MATHE presents a proposal that has been sent to the EEBI Admin Board members for a written procedure. After short discussion where concerns are raised about the number of missed Mondays in the late spring, it is proposed to agree with the calendar with the suggestion to move the pedagogical day to a Friday and to suggest that another week day in late spring is run "as a Monday". This was adopted with consensus except one abstention.

ACTION: Kathryn MATHE and Nils BEHRNDT to approve the proposed 2022-2023 school calendar with comments discussed.

12. Confirmation of CE Representatives 2021-2022

President Kathryn MATHE presents the list of CE Representatives proposed by the Berkendael and Uccle class reps. It is noted that three representatives are still missing: Uccle FR Primary, Uccle PL Primary and Uccle MAT. The list is adopted by consensus. The remaining representatives will be confirmed by written procedure.

ACTION: Secretariat to facilitate the selection of three remaining CE representatives and to run the list for written procedure to the Board.

13. Preparation General Assembly

- **Election update, proposed agenda and modalities**

President Kathryn MATHE explains that we are preparing the GA draft agenda and asks Board members to send in suggestions for issues to be added if there are any suggestions. She presents the draft agenda as it stands and explains the election modalities: it will be one vote per class representative, and for the election of extra members of the Board each voting member can have two votes, one for each post. She also adds that in the first part of the meeting, there will be a session of Q&A with Director Goggins, based on questions submitted by



parents in advance.

The President also informs the Board's about a request submitted by 10 class representatives to add a series of questions to the GA agenda under article 14 of the APEEE statutes. She then asks Board members to examine the request, which was available in the documentation and is shown during the meeting. She asked for the Board's feedback on how and by whom, these points should be presented. In particular she explains that the first proposal is on aligning the EEBs' calendar to the Belgian calendar and involves a proposal for a vote. However, in the letter by the group of voting members submitting the point, there is not a clear position to be voted.

One member says that normally it is the Board that adopts a position and, in this case, there was a WG following the issue of the calendar, there was consultation and it would be problematic to vote a different position at the GA based on a request that is not clearly worded. Some members suggest to take exactly the wording proposed by the 10 parents submitting the request in the GA agenda and to proceed to a vote on that basis. Others suggest to refer to the work and results of the WG during the GA. Regarding the other points, there is a general consensus on the fact that they were very broad and unclear. There is also a short discussion on whom should present the points, and it is mentioned that it is the Board that has to present the points at the GA, not the requesting signatories. The requesters can then request for the floor during the exchange on the point of the agenda concerned. At the end of the discussion, the President concludes saying that she will regroup these points under a single point of the agenda called requested point "submitted under article 14 of the APEEE statutes". The final details will be discussed among the Bureau based on the Board discussion.

ACTION: Kathryn MATHE to add a point to the GA Agenda and present for discuss and vote with the Bureau.

- **Financial report 2020-2021 and proposed budget 2021-2022**

Treasurer Brian GRAY presents the report on the budget of last year and the new budget for next year 2021/2022. During the presentation to the Board of the documentation provided in the drive, it was mentioned that the APEEE has not had opportunities to raise money in the last couple of years, because of COVID-19 restrictions. We have managed to still fund projects and ensure the expenses provided for in the Budget. However, we need to be careful as we are using the Budget reserves and we need to look at possible future activities for raising money.

The draft budget 2021-2022 includes the solidarity fund proposal, which was discussed during the Board meeting of 14 October. Due to the technical difficulties with the presentation, the Presidents encourages members to take a look at the documents provided and to send comments, if any, before the GA, when the report and the draft budget will be presented and voted. Pere MOLLES MALLEJA, the President and other Board members take the opportunity of his last Budget report, to thank him for his fantastic work and commitment as treasurer of the APEEE.

ACTION: Board members are invited to send any feedback on the Financial Report and Budget to the Treasurer before the General Assembly.

14. Autumn 2021 Call for Projects: report on applications received and proposal for panel

President Kathryn MATHE presents the report on applications for the Autumn 2021 Call for projects: more than 50% of applications come from parents and a little less than 50% from teachers; 75% were new projects. The projects spread well across sections and levels, with many projects aimed at S7. The most popular objectives were well-being, then culture and art. The digital



learning objective had zero application and only two projects were requested on green and sustainability issues.

Gundars OSTROVSKIS reminds the Board that in the last Board meeting the Board approved the change of the financial rules. He presents a proposal to create an Award Panel, including named representatives from each WG, as provided in detail in the documentation.

The Board approves the Award Panel with consensus. The panel will present its recommendation on the projects in the December Board meeting.

ACTION: The Secretariat will contact Working Groups to solicit opinions and organise the Award Panel meeting.

POINTS FOR DISCUSSION

15. Analysis of the linguistic structure of the Brussels European Schools: reflection on potential future approaches as of the 2023/24 school year

Ahead of the meeting of the Steering Committee Brussels (SCB), President Kathryn MATHE presents the agenda, including a report on the high-level Brussels Task Force for the Fifth School, an analysis of the Price-Waterhouse-Cooper Reports from the four schools, and a reflections document. She notes again that only two APEEEs can officially attend the Core Group of the SCB. With regard to the reflections document, the four APEEEs preliminary position is that we cannot take any detailed position, but that parents are against any moving of existing classes. In general, the APEEEs refrain from taking positions that pit one section against another. The document is quite vague but highlights problems in the EN, DE and IT sections in Brussels, so these may be the focus of future measures. The possibility of splitting siblings between sites in the same school is also raised.

Board members raise several issues. The document does not distinguish between primary and secondary, while the overcrowding is currently in secondary. The document does not address the Belgian failure to provide suitable infrastructure, nor the Central Office and Board of Governors' lack of long-term planning; parents have raised concerns about the short-term approach for years and foresaw current problems. Parents do not find it fair that the burden should now fall on families in the school. In general, EEBI has a long history of forced moves of pupils to and from Berkendael, and this should end. Berkendael also remains a temporary site which means that all measures are uncertain. The majority of parents are not in favour of moving classes. There is a general consensus that the APEEE needs to take a strong position. One member notes that we have a previous position from June 2020 and this should be built on. There was a longer discussion on the exclusion of two APEEEs from the Core Group of the SCB and the possible ways to address this. The President concludes that she will gather all comments mentioned during this meeting, draft a position that she will run by the Bureau in order to present it formally at the SCB meeting.

ACTION: President Kathryn MATHE to draft a position for presentation at the SCB. The Secretariat should share the June 2020 position paper on the possible transfer of classes. A dedicated task force should be set up related to the reflections document; this can be a decision point in December.

16. COVID Outlook and Measures

This point is taken after point 17. Santiago CALVO RAMOS presents the latest developments in the COVID situation. The situation has worsened in the last couple of weeks. Thanks to vaccines at least in terms of fatalities we have less. What it is changing now is that intensive care units are quickly filling.



He updates on the measures taken by the school, reacting to the worsening situation. He presents the new rules for contact tracing to be done now with the cooperation of a call centre. But there is the worry that these call centres are slow. So it might be not the best solution for schools. There is a new rule if two pupils from one class are infected, the whole class is in quarantine for 7 days, without differences between vaccinated or non vaccinated pupils. He encourages members to read the summary he provided of the new rules, in the documentation.

He briefly presents a draft position paper on the issue, also provided in the documentation. The main points are that the school is too re-active and not pro-active; that it implements Belgian rules, but not always international standards and practices (for example mixture of classes, which are not recommended by the Belgian authorities). He reports on the follow-up actions taken by the school on the three main issues raised by the APEEE. For example, the school has run a survey to determine vaccination rates in the secondary, and organised a vaccination campaign, completely voluntary. This could be done again when under 12 vaccination is possible. On the issues of the CO2 meters, the school will probably follow Belgian rules, but we are urging them to follow best practice recommendations as well. And on testing, some rapid testing was used, but it would be advisable to undertake more regularly testing; different types of test are available. The President informs Board members that there are two documents provided, one is a position paper proposal on the steps forward that will be discussed and voted in in the Board meeting in December; the second one is a letter that APEEE sent regarding ventilation as there was a strong support on that point.

ACTION: Position paper to be presented in December Board meeting.

17. Trips and Mobility: state of play and challenges for spring 2022

This point is taken before point 16. President Kathryn MATHE asks the Board to look at the documents provided for this point. For the S6 trips, these are now proposed for the week before the Carnival break, and this will also be the Project Week. School management consulted the APEEE at several points, first on a proposed date then on the cost, which may be more expensive. Parents still have concerns about both. The school management seems stalled on S6 Trips, Project Weeks and Work Experience; one of the main problems is that it is difficult to organise because of COVID restrictions in place in different destinations.

On the mobility programme, parents have asked if it will run this year, but the central office has not replied yet. Some parents would like to allow more levels to go next year to ensure that everyone has the opportunity.

18. Review and solicitation of agenda points for 7 December Berkendael Primary CE Meeting, 9 December Uccle Primary and Secondary CE Meetings

President Kathryn MATHE asks Board members to send in points that they wish to be raised and added to the agenda of the upcoming CE meetings.

ACTION: Board members to send any points for the upcoming Primary and Secondary CE meetings to Marc GUITART in Uccle and Noémie BEIGBEDER in Berkendael.

WRITTEN POINTS FOR INFORMATION

19. Secretariat Update

Document to come.



SUMMARY OF ACTION POINTS

Board Meeting 18 November 2021

Point on Agenda	Action Point	Status
(Board 19/11/20) Pt.13	Handover of class rep info to services/ Medium term: The Bureau, Legal Working Group and Secretariat working on updating the APEEE Data Sharing Agreement, Representative Charter & Vademecum: Charter and Vademecum updated and circulated for upcoming class representative meetings . The Secretariat and Legal WG still have to revisit the Data sharing agreement. Currently finalising GDPR Streams .	Ongoing
27/5/21 Pt.13	Monika VELIKONJA & Isabel VICENTE CARBAJOSA voted as new delegates to WG on CE Rules of Procedure: status of Berkendael in Brussels Steering Group: Henning EHRENSTEIN to ask if a Berkendael delegate can attend SCB as Observer .	Ongoing
27/5/21 Pt.14	20 May CE, CE Rules of Procedure and compliance with the General Rules: Kathryn MATHE to look into four APEEEs meeting on CE. A CE secondary rep event will likely be planned for the end of October, probably on line.	Ongoing
24/6/21 Pt. 5	Administrative Meetings and Reports: 24 June, EEB1 S&H Committee Meeting: Structure of the S&H Committee to be discussed within the Bureau. APEEE Bureau to discuss and make proposal to Board and discuss with the school before the next S&H Committee (including whether to have 1 or 2 committees for the 2 sites) . Julia MADL to follow up and to contact Jonathan GUYOT to find out when the meeting is and discuss with Bureau structure/scope of the meeting .	Ongoing
24/6/21 Pt. 6	22 June, Berkendael Meeting: Berkendael to discuss their call for a more balanced approach to gender within Pedagogical WG. Raised in Berkendael CE Meeting in June and school response was that topic was too sensitive . Berkendael WG to discuss with VP Pedagogy and Pedagogical WG. Sara MARTELLI (Berk) to coordinate with Marc GUITART, forward the letter she sent to Berkendael management and to keep us updated on the situation.	Ongoing
24/6/21 Pt.9	S7 and Bacculaureate Update: APEEE Pedagogical Group to inform S6 parents in September to print out syllabus and make sure their children know to cover this syllabus before exams. APEEE PedGroup to write letter out to BAC level (S6, S7) parents based on BAC complaints + Send to INTERPARENTS .	Ongoing
7/9/2021 Pt.2	Agenda Points: APEEE President/Secretariat to include Tour de table on communication methods in different sections for December Board Agenda -	Ongoing
7/9/2021 Pt. 7	BYOD: Device rental framework with the Rent Company: APEEE Secretariat and PedGroup EdTech Team to write communication end of the week (Mr HAZAN to frame the message) + put on website. Negotiations moving ahead. Will be on-line by beginning November .	Ongoing
14/10/2021 Pt. 4.b.	Administrative Meeting Reports: Board members are invited to inform their sections that the issue of combining classes in different sites was raised at the CEA.	
14/10/2021 Pt. 11	Proposed Updates to the APEEE Financial Procedure to Award Funding: The Secretariat will update the procedure and publish on the website, ensuring that it is used for the upcoming project call. .	



14/10/2021 Pt. 12	Proposed APEEE Autumn Call for Project Proposals: Secretariat to initiate out project call and inform parents and other stakeholders. .	
14/10/2021 Pt. 14	Solidarity funding in cases of financial hardship: The Secretariat to send around again the proposal in order to gather comments before the next meeting. .	
14/10/2021 Pt. 15	Alumni Association Request for Funds: Monika VELIKONJA to give feedback to INTERPARENTS.	
14/10/2021 Pt. 16	Legal Working Group: Safety and Security Convention; APEEE Statutes (EY); CA Rules of Procedure: Nils BEHRNDT and Kathryn MATHE can proceed with negotiations with EY on behalf of APEEE.	
14/10/2021 Pt. 18	Snap-updates from thematic groups and solicitation of feedback: Secretariat to send out information to parents about the Science Festival. .	
14/10/2021 AOB	Soliciting points for the 2 upcoming Primary CEs (Berkendael, 21 October; Uccle 26 October): Members to send points for CE agendas to Marc GUITART and Noémie BEIGBEDER. .	
18/11/2021 Pt. 3	Approval of the minutes of 14 October and follow-up of action points The Secretariat to provide October minutes for comments and then approve by written procedure.	
18/11/2021 Pt. 4	Administrative Meetings and Reports: Secretariat to organise a meeting of the Uccle nursery representatives.	
18/11/2021 Pt. 8	EP CULT Committee Report: Visionary Analytics project: The Secretariat will send a reminder about the Visionary Analytics survey, including background documents.	
18/11/2021 Pt. 9	BYOD: Update on Rent Company Device Rental Framework: APEEE PedGroup EdTech Group and the school management to create a webpage and communicate to parents about the Rent Company offer.	
18/11/2021 Pt. 10	Secretariat Update: Memberships Payments, Staffing, Xmas Party: Xmas Party Committee will plan the Xmas party and work with the Secretariat to organise it.	
18/11/2021 Pt. 11	2022-2023 School Calendar proposed in the Administrative Board: Kathryn MATHE and Nils BEHRNDT to approve the proposed 2022-2023 school calendar with comments discussed.	
18/11/2021 Pt. 12	Confirmation of CE Representatives 2021-2022: Secretariat to facilitate the selection of three remaining CE representatives and to run the list for written procedure to the Board.	
18/11/2021 Pt. 13	Preparation General Assembly: Kathryn MATHE to add a point to the GA Agenda and present for discuss and vote with the Bureau.	
18/11/2021 Pt. 13	Preparation General Assembly: Board members are invited to send any feedback on the Financial Report and Budget to the Treasurer before the General Assembly.	
18/11/2021 Pt. 14	Autumn 2021 Call for Projects: report on applications received and proposal for panel: The Secretariat will contact Working Groups to solicit opinions and organise the Award Panel meeting.	
18/11/2021 Pt. 15	Analysis of the linguistic structure of the Brussels European Schools: reflection on potential future approaches as of the 2023/24 school year: President Kathryn MATHE to draft a position for presentation at the SCB. The Secretariat should share the June 2020 position paper on the possible transfer of classes. A dedicated task force should be set up related to the reflections document; this can be a decision point in December.	
18/11/2021 Pt. 16	COVID Outlook and Measures: Position paper to be presented in December Board meeting.	
18/11/2021 Pt. 18	Review and solicitation of agenda points for 7 December Berkendael Primary CE Meeting, 9 December Uccle Primary and Secondary CE	



	Meetings: Board members to send any points for the upcoming Primary and Secondary CE meetings to Marc GUITART in Uccle and Noemie BEIGBEDER in Berkendael.	
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