

Parents Association  
of the European School  
Brussels 1

# The APEEEE & the APEEEE Services

Uccle Site  
2023-2024

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As in every school, parents at EEBl are organised in a Parents' Association called the APEEE (Association des Parents d'Élèves de l'École Européenne) in order to follow all matters related to the children's education, safety and well-being.

Moreover, the European Schools rely on the parents for various activities such as serving on the Education Councils or working committees or organising the canteen, transport system, extra-curricular activities and school Fête.

Your participation in the Parents' Association is essential to ensure the good functioning of our school, and fully paid membership is necessary if you want to use the transport services, canteen, lockers or extracurricular activities.

Here is how the APEEE works.

## Who are we?

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The **APEEE** and the **APEEE Services** are **two separate non-profit organisations** that are totally independent from the school, and that serve all parents whose children attend the European School of Brussels 1.

- The **APEEE** is the voice of parents in the school governance bodies; it continuously liaises with parents through elected representatives at class and language section level. The APEEE works on issues related to pedagogy, school administration, school community and students' health, safety and wellbeing.
- The **APEEE Services** is an organisation run by parent volunteers; it oversees services of key importance to students' life at school (canteen, transport, extracurricular activities, Friday afternoon day-care and lockers).

The APEEE represents ALL parents whose children attend the European School of Brussels 1. And any parent can become a member of the APEEE by paying an annual fee of 55 EUR per family. This fee gives you **access to the services offered by APEEE Services** as well as several other benefits including our periodic APEEE NewsFlash.

**Parent volunteers of the APEEE and APEEE Services are supported by a team of employees who run the Secretariats and coordinate the services to best serve the parents and students of the school. This staff work out of the Pré Vert building, found near the Vert Chasseur entrance to campus.**

## Main contacts

### APEEE



**Valentina Papa**  
President



**Selena Gray**  
Head of Administration and Finance



**Guendalina Cominotti**  
Head of Information and Communication

### APEEE Services



**Rafael Papi Borderia**  
President



**Pascale De Smedt**  
Director



**Frédérick Herinckx**  
Transport Manager



**Tony Dillen**  
Canteen Manager



**Dominique Bodin**  
Césame Manager



**Raffaele Rizzo**  
Garderie Manager

## What is our role?

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The primary role of the **APEEE** is to represent the pedagogical interests of families in the decision making bodies of the school (for example, in the EEBI Administrative Board, the School Advisory Council, the Education Councils, etc.). The APEEE also supports initiatives to improve and enhance the school life of students, and it cooperates with parents to solve problems related to the education of their children.

### Statutes of the APEEE

The APEEE organises several working groups to further strategic cooperation with the school:

- Pedagogical Working Group (PedGroup)
- Well-Being of Children and Adolescents Working Group
- Community Building & Solidarity Working Group
- Legal Working Group
- Communication Working Group
- Berkendael Working Group

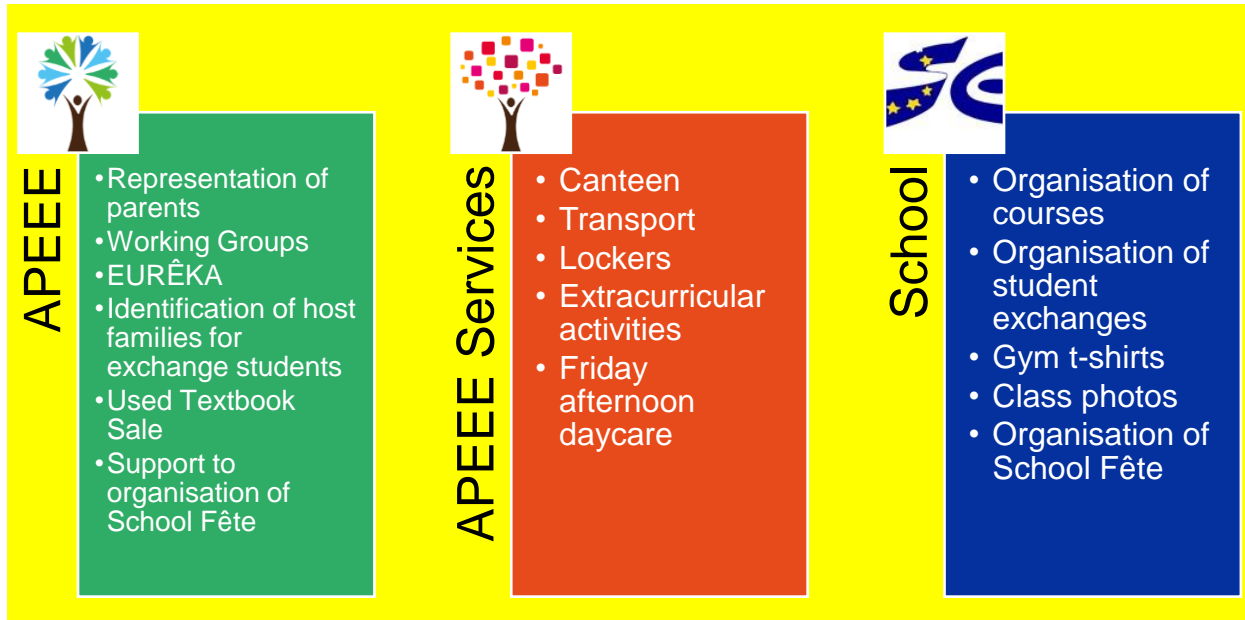
The APEEE works on the front line to support parents and students in the following areas:

- Mediation/Legal advice
- Support for children with special educational needs
- Fund-raising and support for projects/initiatives
- Student exchanges (in Secondary)

It also participates in committees and groups organised by the school (e.g. the Safety and Hygiene Committee) and by the European Schools General Secretariat (e.g. the Brussels Central Enrolment Authority, the Steering Committee Brussels). The APEEE itself is represented at the highest levels of the system by INTERPARENTS, an association of all the European Schools Parent Associations.

- We proactively participate in the debates and discussions on our children's education with the school authorities and the authorities governing the European Schools.
- We communicate information and liaise between parents and the school.

## Who does what?



[www.uccleparents.org](http://www.uccleparents.org)

[www.apeeee-bxl1-services.be/](http://www.apeeee-bxl1-services.be/)

[www.eeb1.com](http://www.eeb1.com)  
<https://sms.eursc.eu/login.php>

Registrations APEEEE/APEEEE Services:  
<https://inscriptions.apeeee-bxl1-services.be>

## APEEE membership and enrolment for APEEE Services

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All parents whose children attend the European School of Brussels 1 can become members of the APEEE by paying an annual fee (**55 EUR per family**).

This fee makes possible the following **free** facilities managed by the **APEEE**:

- [APEEE website](#) and [Facebook page](#)
- [EURÊKA](#): a lost and found service
- Go-between for [student exchanges \(in Secondary\)](#)
- Periodic communications keeping families updated on latest developments (limited to paid members)

Being a member of APEEE is the only way to access the following **paid** services managed by the **APEEE Services**:

- A [Canteen](#) (nursery, primary and secondary) and two counter-service cafeterias (Secondary)
- School bus [Transport](#)
- [Extracurricular activities](#), as from 1<sup>st</sup> year Primary (Césame)
- A [Friday afternoon daycare centre](#) for children in Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> year Primary (Césame) which is distinct from the European Commission daycare provision
- [Lockers](#) (for Secondary school students)

APEEE membership and subsequent enrolment to the paid services must be done via:

<https://inscriptions.apeee-bxl1-services.be>

## Why should you get involved?

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Our school was set up by parent employees of the European Institutions in 1958. From the outset parents were included among the primary stakeholders in all major governance bodies at school and system level and entrusted with the organisation of transport and other services.

Since then, parent volunteers have participated as active members in the governance organs of the schools and have undertaken to organise the services that support our children in their daily life at school.

The voluntary and regular participation of parents aims to create the best conditions for our children's education.

## When and how can you get involved?

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The following are the different roles that you can fill in the APEEE; they can also be viewed as a “path” to longer-term involvement. You may take on one or several roles at the same time, but we recommend starting off with a lighter commitment and working up.

**Light involvement** – depending on need or sporadic commitment:

- Class Representative (see separate document concerning election procedure and related responsibilities of delegates)
- Parent volunteer to EURÊKA
- Parent volunteer that helps with the annual Used Textbook Sale
- Parent volunteer to run a stand at the biennial School Fête

*Note: parent volunteers also help in the school libraries, though this is independent of the APEEE.*

**Medium involvement** – preparation for and attendance at regular meetings expected; can be heavy during well-defined periods:

- Language Section Representative
- Member of the APEEE Administrative Board
- Representative on the school Primary or Secondary Educational Councils
- Member of an APEEE Working Group or an APEEE Services Committee (Transport, Canteen, or Extra-Curricular Activities)
- Member of the organising committee of the biennial School Fête

**Intense involvement** – several hours each week; expected to lead meetings or initiatives; can be heavy during longer periods:

- Member of the APEEE Bureau
- Coordinator of an APEEE Working Group or APEEE Services Committee (Transport, Canteen or Extra-Curricular Activities)
- Delegate sent by APEEE to a Brussels School or European School committee or working group
- APEEE INTERPARENTS delegate
- Parent volunteer that runs EURÊKA
- Parent coordinator of the School Fête

**We welcome your ideas!**  
**Please contact your representatives on the APEEE or the Secretariat**  
**([info@uccleparents.org](mailto:info@uccleparents.org)).**



## Get in touch!

### APEEE

APEEE EEB1 Secretariat  
EURÊKA

[info@uccleparents.org](mailto:info@uccleparents.org)

[eureka@uccleparents.org](mailto:eureka@uccleparents.org)

### APEEE Services

APEEE Services Coordination	+32 (0)2 373 86 52
Transport	+32 (0)2 374 70 46
Césame	+32 (0)2 375 31 35
Canteen	+32 (0)2 374 76 75
Lockers	+32 (0)2 373 87 68

[coordination@apeee-bxl1-services.be](mailto:coordination@apeee-bxl1-services.be)

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[casiers@apeee-bxl1-services.be](mailto:casiers@apeee-bxl1-services.be)



### Opening Hours:

APEEE Secretariat: Monday to Friday, 8:30-17:00  
(only by e-mail)

APEEE Services: Monday to Friday, 8:00-16:00

### Address in Uccle:

Building Pré Vert (ground floor)  
Avenue du Vert Chasseur 46  
B – 1180 Uccle



### Address in Berkendael:

Rue de Berkendael 70  
B – 1190 Forest