

## Minutes APEEE Board Meeting 26 February 2026 (Uccle)

**Board Members CA (voting):** Pēteris ANCĀNS (LV Berkendael), Noémie BEIGBEDER (CA Member elected by GA, VP Secondary), Michael BERZ (DE Prim Uccle), Hjørdis DALSGAARD (DA Sec), Almudena DOMÍNGUEZ GARCÉS (ES Berkendael, Deputy CE ES Berkendael), Maria GERHARDT (DE Sec), Bartosz HACKBART (CA Member elected by GA), Magdalena HORODYSKA (PL Prim Uccle), Elisabeth KAVALIERAKIS (FR Sec, CE FR Uccle Sec), Peter KOCVÁR (SK Berkendael), Kremena MILEVA (EN Uccle Prim), Miklos NAGY (HU Sec, Treasurer), Gundars OSTROVSKIS (LV Sec), Valentina PAPA (EN Sec, Secretary), Sandrine PIERLOZ (FR Prim Uccle, Deputy Secretary,), Sigfrido RAMÍREZ PÉREZ (CA Member elected by GA, President), Nadia ROSINI (IT Sec, Deputy CE IT Sec, VP Primary Uccle), Rachele TOSTI (IT Prim Uccle, CE IT Prim Uccle), Ky Vinh TRAN LUU (FR Berkendael), Tanja TROJOK (SL Prim Uccle, CE SL Prim Uccle)

**Proxies:** Laura SERRAO (IT Berkendael) to Nadia ROSINI, Yasemin TURETKEN (EN Berkendael) to Kremena MILEVA

**Deputy Board Members CA (non-voting):**

**Other participants:** Valentina CORSETTI (CE ES Secondary), Alejandro JIMENEZ GARCIA (Safety & Hygiene Working Group)

**APEEE Secretariat:** Guendalina COMINOTTI, Selena GRAY

### 1. Adoption of the Agenda

The agenda was adopted by consensus with a point on APEEE Services General Assembly added to AOB.

### 2. Approval of the Minutes of the 22 January 2026 APEEE Board Meeting

The minutes of the 22 January 2026 Board Meeting were approved by consensus.

## POINTS FOR DISCUSSION AND/OR DECISION

### 3. APEEE delegates to official bodies and Working Groups

- **update from (school and/or APEEE and/or INTERPARENTS) Working Groups**

President Sigfrido RAMÍREZ PÉREZ referred Board members to the uploaded Working Group list. He informed that Safety & Hygiene had been renamed as a APEEE Working Group as it is not an official school Committee.

Homework Policy (school) WG: VP Secondary Noémie BEIGBEDER presented the EEB1 Secondary School Homework Policy referring to the document uploaded on OneDrive. This includes guidelines for teachers, students, and parents and defines different types of assignments and communication methods, emphasizing the teacher's role in supporting learning. A key issue remains the preparation of tests, where Deputy director, Emilia MARKASKA wants to draft an assessment policy and will set up a working group. Noémie BEIGBEDER underlined that the document as still a preliminary draft is not for wider circulation for the moment but may be shared with a few secondary class representatives to gather feedback before the next meeting on March 16<sup>th</sup>.

- **nominations: INTERPARENTS: deputy representative of APEEE EEB1; Safety & Hygiene Working Group: designation of Coordinator**
  - Alejandro JIMENEZ GARCIA was approved by consensus as the Coordinator of the Safety & Hygiene Working Group, replacing Santiago CALVO RAMOS.
  - An APEEE BAC Coordinator is solicited who should be available in June; this could also be an S5 or S6 parent. Board members were asked to check with their sections.
  - Nadia ROSINI was approved by consensus as the Deputy Representative for InterParents.



#### 4. S1234 Activities during oral BAC exams

President Sigfrido RAMÍREZ PÉREZ reported on the recent school survey with around 330 families at this stage who have expressed interest to participate in these activities. He had asked to be informed by the school before decisions were taken as this will set an important precedent and reminded of the importance of these being offered by professionals rather than parents as they should be pedagogical activities in line with the syllabus of European schools and preferably with a European dimension. He also had a discussion with the President of APEEE Services as families may be interested in stages in the following week, which is school week for primary but not secondary, asking that the APEEE is informed on numbers and the kind of activities proposed.

#### 5. Presentation of communication platform for parents and Class Reps/delegates – HAPPEEE

Ky Vinh TRAN LUU, with his background as a software engineer, presented the new communication platform HAPPEEE, based on the Discourse software, which he argued would improve internal communication within the APEEE and the school community. He demonstrated with a PowerPoint presentation uploaded on OneDrive the platform's features, including forums, notifications, archives, multilingual capabilities and a wiki-style interface for collaborative editing. He showed how the platform could be a useful tool in transferring and storing information, addressing the current limitations of existing tools like WhatsApp and email. The platform aims to facilitate meaningful discussions and information sharing across various categories, with a focus on involving parents more effectively. Moreover, the software is free and would be completely sovereign in its use. He emphasized the importance of having all parents and class representatives on the platform to maximize its effectiveness. The testing phase had already begun with the help of Berkendael representatives and was now a live website. He concluded with a request for feedback on whether to proceed with the platform and for potential volunteers to help with its implementation.

While Board members were impressed with the project's potential, with the need for a tool that could store institutional memory, facilitate newcomer integration, and support volunteer involvement, concerns were raised about data protection, anonymity, the potential for misuse, parallel communication channels and the need to ensure the platform complements existing tools, such as the APEEE website, rather than replacing them. They also debated the platform's ability to support hundreds of users and discussed the importance of maintaining structure within the platform, ensuring private channels for specific sections, and the need for moderation. The conversation ended with a consensus that the platform could be a useful tool for communication, though further development and refinement would be necessary, suggesting piloting the platform with section representatives and key members such as Coordinators of Working Groups before expanding to the broader parent community. Further discussions could then be planned when it is more mature to address remaining questions and finalize decisions.

### POINTS FOR INFORMATION

#### 6. Update from Primary cycle Uccle & Berkendael

Primary Berkendael: Ky Vinh TRAN LUU reported that EEB1 will be organising a school Fete in Berkendael on 25 April (10am to 3pm) to celebrate its 10-year anniversary and referred Board members to the first debrief uploaded on OneDrive but more information will follow. The school asked parents for support and requested sections to organize stands. He is part of the coordination team alongside Paola MIRACOLI, Delphine HEBERT and Yasemin TURETKEN. Sigfrido RAMIREZ requested that more information is provided in due time on the concrete format of this Fete and the role to be played by the APEEE as it is understood that this is organised by the school administration and not by the APEEE.

Nadia ROSINI reported that the Primary CE had focused on trips and pricing. The price of the P4 Trip Austria is 724 EUR. This will be the same trip as last year.

#### 7. Update from Secondary cycle: Math5 Pre-Bac exam resit; Survey on B-tests S456; S2 and S6 trips; transition P5 to S1: choice of L3

VP Secondary Noémie BEIGBEDER informed the Board on the Math5 Pre-Bac exam resit where the investigation is still ongoing. She had asked school management to inform the school community on the disciplinary actions taken as this had affected some 200 students. She updated on the challenges with the new B-test implementation in secondary S456 as a consequence of the change of central rules, including issues with exam timing and teacher adherence to new assessment methods. She referred them to the results



---

of the surveys on B-tests S456 run through the CE section representatives uploaded on OneDrive as well as the outcome of the aggregation of the survey done in the other 12 European Schools. Feedback on the B-test period included that the period (5 weeks) was too long. Issues with S2 and S6 school trips were also addressed, particularly regarding costly luxury hotels, while a decision was made to change an hotel for a more costly one following parents' consultation in a specific class.

She also mentioned the choice of L3 (by P5 pupils transiting to S1) reminding that it is a beginner course and that for a L3 to be opened (beside EN, DE, FR, NL, ES, IT which are the usual ones at our school), there must be 7 pupils minimum and a teacher able to teach the language as foreign language, which is not necessarily the case at our school (as reported by management). However, she noted that this year, at least the school made an effort by introducing a box "other language" in the form that P5's families have to fill in for the choice of L3. Follow up with Deputy Director Secondary will be done.

#### **8. Criteria for evaluation of projects financed by the APEEE**

Gundars OSTROVSKIS clarified the rules and procedures for project funding, including the role of the assessment panel and reviewed past projects which had been funded in previous calls and the importance of transparency in the decision-making process. He demonstrated the allocation and implementation of project funding across the two school sites has been equivalent and balanced, highlighting the need to adjust figures based on student numbers and its impact on funding allocation.

#### **9. Regrouping siblings in Uccle when the eldest one must go compulsory to S1**

Almudena DOMÍNGUEZ GARCÉS questioned the current practice in enrolments of not considering the regrouping of siblings in Uccle when an eldest pupil is going to S1. If this is not an obligation of the school to carry out a regrouping, it is not logic that these regrouping are not privileged when the school is accepting completely new students in primary in Uccle in the same classes where there would be potential space for siblings regroupment. She suggests that enrolments consider the interest of families already in the school and privilege siblings regroupings when possible (ex. not requiring a doubling of classes).

APEEE representative in the Central Enrolment Authority (Bartosz HACKBART), and former Berkendael Vice-President (Gundars OSTROVSKIS) recalled that this would go against the enrolment policy of the last few years, including the latest one for 2026-2027, that it would countervene to the general principle of concentrating enrolments in the primary cycle on the site of BKL in EEB1 in relation with the wider issue of overcrowding in the secondary and the need for a 5th school in Brussels, that this policy was carefully crafted by the Office of the Secretary General (OSG) taking into account the jurisprudence of the Complaints Board on the matter (of parents that contested the refusal to transfer siblings alongside the elder pupil included in the *glissement* from P5 (BKL) to S1 (UCC)) and that even if the issue was investigated further, the timing this year was less than opportune.

It was concluded that Section Representatives gather feedback from affected sections for further discussion to potentially put forward a proposal to the Central Enrolment Authority to review the Enrolment Policy to take this circumstance into consideration in the requests for the transfer of P5 students between sites.

#### **10. Administrative Meeting Reports – reporting on system level meetings: updates on meetings and latest developments**

- **23 January Safety & Security Working Group meeting with the school**

President Sigfrido RAMÍREZ PÉREZ invited Board members to read the informal report submitted by Santiago CALVO RAMOS and uploaded on OneDrive for an update on the content and outcomes of the recent meeting.

- **27 January Admin Board**

President Sigfrido RAMÍREZ PÉREZ referred Board members to his informal report uploaded on OneDrive. He clarified the concluding decision by consensus on the school calendar 2026-2027 which was made on a new proposal made by the Deputy Secretary General to partially respect the original calendar on the basis that a legal challenge can be made to a calendar which would not be harmonized between the four schools, but making the Epiphany Day (6th January) as a pedagogical day (and not substituting it with 7th May like in proposal A), partially respecting in this way the diverging opinions of various sections. President Sigfrido RAMÍREZ PÉREZ and VP Primary Nadia ROSINI have to approve Annual Activity Report of the school (uploaded on OneDrive) by Written Procedure.



---

- **5 February CE Primary Uccle**

Reported on earlier in Point 7 by Nadia ROSINI, the meeting had focussed mainly on Trips. She added there was a new Sports Coordinator.

- **9-10 February INTERPARENTS (preparation of the Joint Teaching Committee meeting)**

President Sigfrido RAMÍREZ PÉREZ referred Board member to the report on the interventions uploaded on OneDrive.

- **10 February INTERPARENTS General Assembly**

President Sigfrido RAMÍREZ PÉREZ informed of the proposal for APEEE to provide staff to support the work of InterParents, paid by InterParents, now in the process of being analyzed.

- **12-13 February Joint Teaching Committee (central level)**

**11. Review and solicitation of agenda points for upcoming meetings 2026**

- 3 March CE Secondary
- 10-11 March Budget Committee (central level)
- 19 March CE Primary Berkendael

**AOB**

President Sigfrido RAMÍREZ PÉREZ concluded that following discussions in APEEE Services about this topic, the APEEE will send an email to its members to clarify their requests about specific foreign languages to be offered by APEEE Services in the school as part of its after-school activities. The idea is to allow interested families to coordinate their requests but remembering that it is the responsibility of the APEEE Services to decide on the organization of these classes considering its rules and constraints.

\*\*\*\*\*

*Supporting reports and documents for this meeting are accessible to Board members in the OneDrive Board meeting folder.*

*The next meeting is scheduled for 24 March 2026 (Berkendael)*